## AGM Minutes

**Saturday 28 February 2015  2:45pm – 3:30pm**

**Chair:** Malcolm McInerney  
**Present / Apologies:** Refer to Appendix 1

<table>
<thead>
<tr>
<th>Item</th>
<th>Decisions / Motions / Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Welcome and Opening</strong></td>
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<tr>
<td></td>
<td>Meeting commenced at 2.45pm.</td>
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<tr>
<td></td>
<td>Malcolm McInerney (MM) welcomed all delegates to the 2015 Annual General Meeting of Members of the Australian Alliance of Associations in Education (AAAE) being held at the PETAA Offices, Newtown, NSW.</td>
</tr>
</tbody>
</table>

| 2.   | **Minutes of the 2014 AGM**   |
|      | Minutes were presented and agreed that they were a true reflection of the meeting  
**Recommendation 1**  
To receive and consider the President’s Report and Financial Report of the AAAE for year ended 31 December 2014. |
|      | Moved by: WM.  
Seconded: AC.  
Passed. |

| 3.   | **Annual Report**             |
|      | MM presented the AAAE Annual (Chair) Report, providing a summary of the AAAE’s key achievements in 2014. MM also highlighted the progress around the AAAE’s Strategic Plan.  
To be highlighted from the report are the priorities for AAAE in 2015:  
- to communicate more with state jurisdictions to advocate for teacher associations to be invited and listened to on education matters.  
- engagement with the media will be a key aspect of AAAE work in 2015 to support the AAAE Mission to:  
  - increase the membership of AAAE via publicity and contacting former NEF members, such as APTA to reconsider membership status.  
  - consider conducting some form of professional learning as an association to increase AAAE profile and possible acquire funds to support the on-going work of AAAE.  
  - continue to make contact with key national stakeholders in education, such as Australian Government Department of Education, ACARA, ESA and AITSL.  
Malcolm thanked the Board for their dedicated work over the past year. In particular, special thanks was moved to the retiring AAAE Treasurer Emmy Terry for her work in establishing the AAAE financial processes. In conclusion Malcolm thanked all AAAE member associations for their support in the establishment and initial operational year of AAAE.  
See attached full report Appendix 2 |
|      | **Financial Report**         |
|      | A full set of accounts were presented to the members for the year ending 31 December 2014.  
In summary:  
Opening balance of $18,830.81  
Gross income of $ 10,275.95.  
Expenditure of $7,714.36  
Final balance as at 31 December 2014 was $21,392.40  
See attached full set of accounts Appendix 3 |
|      | **Recommendation 2**         |
|      | To receive and consider the President’s Report and Financial Report of the AAAE for year ended 31 December 2014. |
|      | Moved by: KS  
Seconded: SS  
Passed. |

| 4.   | **Election of Director(s)**  |
|      | Due to the retirement of a Board Director, a vacancy on the AAAE Board exists.  
At the close of nominations the Secretary had received one duly-completed nomination to serve as a Director in accordance with Clause 14 of the Constitution.  
**Recommendation 3**  
There is one nomination (from Libby Tudball) for the one vacancy so no ballot is necessary and the nominated person to be appointed as an AAAE Director. |
|      | Moved by: SW  
Seconded: BH  
Passed. |
5. **Special Business: Amend the Constitution**

To consider and, if thought fit, to pass the following resolutions as a special resolution. These are technical changes to clarify meaning(s) within the AAAE Constitution.

**Part III: Meetings. Clause 10 b) 1)** currently reads:

b) Notice of Annual General Meetings:

1) Subject to this Constitution, at least twenty-one (21) days’ notice (or such other minimum period as may be prescribed by the Act from time to time) of a general meeting must be given to each person who is at the date of the notice:
   i. a Member;
   ii. a Director; or
   iii. an auditor of AAAE.

The Motion is to change the wording to read:

b) Notice of Annual General Meetings:

1) Subject to this Constitution, at least twenty-one (21) days’ notice (or such other minimum period as may be prescribed by the Act from time to time) of a general meeting must be given to each Delegate who is at the date of the notice:
   i. a Member;
   ii. a Director; or
   iii. an auditor of the AAAE.

**Recommendation 4**
To accept the above Motion. Moved by: MM
Seconded: LT Passed.

**Part IV: The Board. Clause 13a) 4)** currently reads:

a) Number and nature of Directors

4) Directors shall be Members who have been Members for at least three (3) months at the time of their nomination.

The Motion is to change the wording to read:

b) Number and nature of Directors

4) Directors shall be Delegates of a Member who has been a Member for at least three (3) months at the time of their nomination.

**Recommendation 5**
To accept the above Motion. Moved by: GC
Seconded: MW Passed.

6. **Other business**

There were no further items raised or business to be discussed.

The Meeting closed at 3.05pm.
Next AGM to be held in 2016
APPENDIX 1

ATTENDEES (28 February 2015)

1. Malcolm McInerney (Chair) (AGTA)
2. Alf Colvin (ACHPER)
3. Brad Merrick (ASME)
4. Brian O’Neill (SPERA)
5. Bronwyn Hession (BEA)
6. Cathy Cook (ACCE)
7. Garry Collins (AATE)
8. Katherine Shoo (ACSA)
9. Kathy Rushton (ACTA)
10. Lea Compton (HEIA)
11. Libby Tudball (SECEAA)
12. Louise Secker (HTAA)
13. Maree Woods (ASTA)
14. Marian Strong (AEA)
15. Sherryl Saunders (AFMLTA)
16. Simone White (ATEA)
17. Stephen Wilson (PETAA)
18. Syd Smith (AAEE)
19. Will Morony (AAMT)
20. Ying Sng (AASE)

APOLOGIES

1. Christine Reid (BEA)
2. Emmy Terry (SPERA)
3. Jo Padgham (ALEA)
4. Lori Hocking (VETNetwork)
5. Alison Turner (ACHPER)
6. Judy Kynaston (ECA)
7. Robyn Aitken (ASTA)
APPENDIX 2:

Chair's Annual Report

AAAE AGM FEBRUARY 2014
AAAE CHAIR REPORT

The Australian Alliance of Associations in Education (AAAE) continues to develop and work at playing an important role in advocating for the voice of national professional teacher associations in Australia.

Since the establishment of AAAE in November 2013 the following has happened/been achieved:

Organisation development

- AAAE became an ASIC Company in January 2014
- The AAAE website went active at http://aaae.edu.au in May 2014.
- The AAAE Strategic Plan 2014-2017 was ratified at the June 2014 AAAE Forum in Adelaide. The review of the document shows that there is still much to do to reach the stated goals before 2017.
- AAAE has developed three Position Papers:
  - Australian Curriculum
  - Indigenous Education
  - Teacher Education
- The Position Papers are designed to provide a clear position on education issues for the 23 associations involved. AAAE is currently developing ‘Position Briefs’ which will contain brief AAAE positions on a raft of general education issues.
- AAAE has developed communication protocols to ensure all members views are considered and respected during the development of Positions Papers and other decisions. The protocols, ratified at the June 2014 AAAE Forum contain agreed to methods of communication, time periods for consultation and stages of consultation.
- AAAE has developed a Key Messages briefing document that has been used as preparation for meetings with key stakeholders.
• **AAAE publicity:** AAAE has commissioned graphic designers to create a logo and develop a publicity brochure for associations across Australia to use to promote the work of AAAE on behalf of national professional associations. AAAE member associations are encouraged to place the AAAE logo on their websites with links to the AAAE website.

• **AAAE establishment has been achieved well within the Business Plan costing for the NEF/AAAE transition.** Financially, AAAE is in a similar position to where the NEF was when it morphed into the AAAE in November 2013.

**Key contacts**

• **Senator Penny Wright**, Greens Education Portfolio presented at the June AAAE meeting in Adelaide. Penny is very supportive of associations and has provided considerable information and ideas for the AAAE Board to consider.

• **Jayne Johnston**, CE Department of Education and Child Development (DECD) in Adelaide also presented at the June meeting. Jayne was very useful in discussing ideas about association being strategic with jurisdictions.

• On 13 November, the AAAE Chair and Will Marony met with **Kate Ellis**, Labor Shadow Education Minister and her education advisor. The role of professional teacher associations and AAAE views on the Australian Curriculum: Review were discussed. Kate has agreed to attend the AAAE meeting in Adelaide in July 2015.

• **John Hattie** (AITSL Chair) has agreed to present at a future AAAE meeting

• **Christopher Pyne continues to not respond to AAAE** requests to meet.

**2015 priorities**

• As a new organisation, AAAE is still developing its brand and making contact with key individuals and organisations. In 2015 it is envisaged that AAAE will need to **communicate more with state jurisdictions** to advocate for teacher associations to be invited and listened to on education matters. This strategy is particularly important to ensure that the recommendations of the Australian Curriculum: Review are not implemented by the States.

• Now that the AAAE is established, engagement with the media will be a key aspect of AAAE work in 2015 to support the AAAE Mission to:

  …to represent member national professional teacher associations, so that the voice of the teachers and educators they represent are heard by the appropriate statutory authorities and governments for the improvement of Australian educational policy and practice.

• **Other priorities for 2015 from the Strategic Plan:**

  o Increase the membership of AAAE via publicity and contacting former NEF members, such as APTA to reconsider membership status.

  o Consider conducting some form of professional learning as an association to increase AAAE profile and possible acquire funds to support the on-going work of AAAE.

  o Continue to make contact with key national stakeholders in education, such as Australian Government Department of Education, ACARA, ESA and AITSL.

Thank you to the Board for their dedicated work over the past year. In particular, I would like to thank AAAE Treasurer Emmy Terry for her work in establishing the AAAE financial processes. I wish Emmy all the best for the future as she retires from her position on the AAAE Board and from her role as the inaugural AAAE Treasurer. I would also like to thank all AAAE member associations for their support in the establishment and initial operational year of AAAE. Now that the AAAE is established and operating well we can look forward to a successful future as we strive to meet the goals of AAAE.

*Malcolm McInerney*
AAAE Chair
28 February 2014
## 1 JANUARY 2014 - 31 DECEMBER 2014: PROFIT & LOSS STATEMENT

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL ACCOUNT - Opening Balance</strong></td>
<td>$18,830.81</td>
</tr>
<tr>
<td><strong>Revenue - add receipts</strong></td>
<td>$10,275.95</td>
</tr>
<tr>
<td>Membership Fees</td>
<td>$10,260.00</td>
</tr>
<tr>
<td>Reversal Bank Fees</td>
<td>$15.95</td>
</tr>
<tr>
<td><strong>Expenditure - less payments</strong></td>
<td>$7,714.36</td>
</tr>
<tr>
<td>Logo Development</td>
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<td>ASIC Registration</td>
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<td>Macquarie Account Service Fee</td>
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<td>St George Bank Service charge</td>
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<td>Website</td>
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<tr>
<td>Website; letterheads; email signatures;</td>
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</tr>
<tr>
<td>constitution proof reading; redback conferencing</td>
<td>$2,544.07</td>
</tr>
<tr>
<td>Meetings Catering</td>
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</tr>
<tr>
<td>Meetings - Groundsperson</td>
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</tr>
<tr>
<td>Meetings - Room Hire</td>
<td>$76.00</td>
</tr>
<tr>
<td>Insurance</td>
<td>$1,493.78</td>
</tr>
<tr>
<td><strong>Profit / Loss (-)</strong></td>
<td>$2,561.59</td>
</tr>
<tr>
<td><strong>Balance 31 December 2014</strong></td>
<td>$21,392.40</td>
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AAAEEKVISION STATEMENT (Section 4a) *

The AAAE vision is representing Member national professional teachers’ associations, so that their voice and the voice of the teachers and educators they represent are heard by the appropriate statutory authorities and governments for the improvement of Australian educational policy and practice. Such representation is to be in consultation with and approval of AAAE Member Associations.

AAAEEKSTATED GOALS ARE TO (Section 4b):

1. provide a forum through which national professional teachers’ associations can exercise a critical appraisal of developments in the Australian education agenda
2. develop and promote positions on education issues in Australia
3. represent Member Associations on policy development bodies, at forums and through direct negotiation with jurisdictions at the national and state level
4. provide representative input and feedback to the appropriate statutory authorities and jurisdictions
5. provide a voice for the teaching profession on professional matters as relevant to the work of Member Associations
6. develop the capacity of national professional teachers’ associations to respond to national policy issues, initiatives and directions
7. share discourse and evidence-based research on education
8. provide high quality professional learning resources in consultation with and agreement from Member Associations
9. be a conduit between professional teachers’ associations, the media and jurisdictions where this does not conflict with the goals of Member Associations
10. promote communication and collaboration between Member Associations.

AAAEEK Strategic Directions are to:

1. create a collaborative network of professional teacher associations at the national level
2. facilitate strategic partnerships
3. advocate on behalf of members
4. provide support to professional teacher associations.

* Relevant Object statements from the November 2013 AAAE constitution
## AAAE Strategic Plan

### Strategic priorities

<table>
<thead>
<tr>
<th>Create a collaborative network of professional teacher associations at the national level to:</th>
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</thead>
<tbody>
<tr>
<td>- provide a forum through which national professional teachers' associations can exercise a critical appraisal of developments in the Australian education agenda</td>
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<td>- promote communication and collaboration between Member Associations</td>
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<tr>
<td>- share discourse and evidence-based research on education.</td>
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</tbody>
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### Actions

| - AAAE Members Forum to meet three times a year with relevant and useful agendas for Member Associations |
| - advertise among national professional teacher associations the role of AAAE, invite them to join and be observers at a Members Forum |
| - cross-promotion between AAAE and members (members’ sites to have an AAAE presence – logos, links, position papers, etc.) |
| - develop a forum facility and document development capacity on the members’ section of the AAAE site |
| - publicise the expertise of members articulated on the AAAE site and promote via communications |
| - share information between associations at the Members Forums |
| - advance the work of the AAAE within state jurisdictions. |

### Indicators of success

| - successful evaluation of the Members Forums for relevance and usefulness |
| - membership of AAAE increases |
| - Member association logos and links are on AAAE site and AAAE logo and links on Member Association sites |
| - members use the Forum and co-construct documents using the members section of the AAAE site |
| - members expertise is sought from outside organisations |
| - members present a report at every meeting |
| - AAAE website has increased traffic over time |
| - state jurisdictions are aware of the work of AAAE nationally. |

## Advocate on behalf of members to:

| - be a conduit between professional teachers’ associations, the media and jurisdictions where this does not conflict with AAAE Member Associations |
| - provide a voice for the teaching profession on professional matters |
| - develop and promote positions on education issues in Australia. |

### Actions

| - identify state and national educational issues |
| - develop and distribute regular AAAE position papers on identified issues |
| - develop communication processes |
| - identify groups to contact |
| - develop a media strategy |
| - contact key media personnel |
| - have a social media capacity on the AAAE website. |

### Indicators of success

<p>| - AAAE positions are discussed in media reports |
| - AAAE position papers are posted on member sites |
| - the media contacts the AAAE for comments on educational issues |
| - AAAE is invited to provide feedback on educational matters/policies |
| - AAAE social media is effectively used and monitored. |</p>
<table>
<thead>
<tr>
<th>Strategic priorities</th>
<th>Actions</th>
<th>Indicators of success</th>
</tr>
</thead>
</table>
| **Facilitate strategic partnerships that:**                                          | • send communications about the AAAE (and what it offers) to all state and national education jurisdictions  
• identify and target key policy development bodies to approach  
• meet with key education stakeholders in Australia  
• support AAAE Executive members to attend meetings with key personnel/bodies in an effort to promote the involvement of the AAAE in the national educational scene  
• register to attend key educational events.                                                                 | • AAAE is invited to be part of policy discussions early in the process by jurisdictions  
• AAAE is invited to key education events and consultations.                                                                                     |
| **Provide support to professional teacher associations to:**                          | • post research and papers on the AAAE site  
• AAAE to develop resources and/or conduct activities pursuant to AAAE Constitution Object 4a (‘…in consultation with and approval of AAAE Member Associations.’)  
• AAAE activities to promote the effective operation of associations and/or address matters relevant to the national education agenda pursuant to Object 4a. |
|                                                                                      | • AAAE Member Associations regularly attend the Members Forums in the spirit of the constitution (member of governing body or ex-officio rep)  
• regular contributions by members to the website and position papers  
• AAAE conducts an annual professional learning activity pursuant to Object 4a  
• AAAE develops resources to promote the effective operation of associations pursuant to Object 4a. |

AAAE Strategic Plan: 2014 - 2017